

Standard Invitation to Bidders/Consultants BID NOTICE
UNDER OPEN BIDDING



**MINISTRY OF FINANCE, PLANNING & ECONOMIC DEVELOPMENT,
The Resource Enhancement and Accountability Programme (REAP)**

30th October 2025

**Consultancy services to develop a sustainable user training and operationalization strategy
for Uganda's Integrated Bank of Projects System
MOFPED/REAP/ CONS/25-26/00029**

1. The Ministry of Finance, Planning & Economic Development-the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for Consultancy services for the development of an investment promotion and facilitation strategy with integration of digital investment promotion frameworks for Uganda
 2. The Entity invites sealed proposals from eligible bidders/consultants for the provision of the above services.
 3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all consultants.
 4. Interested eligible consultants may obtain further information and inspect the proposal documents at the address given below at 8 (a) from 8:00am to 5:00pm only during working hours.
 5. The bidding document may be purchased by interested consultants from the address at 8 a.(b) and upon payment of a non-refundable fee of **UGX100,000**(Uganda Shillings One Hundred Thousand only). or its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of the documents. The method of payment will be by **cash in the bank** on URA Collection Account only.
 6. Proposals must be delivered to the address below at 8 (c) at or before **12:00pm on 20th November 2025**. A Proposal Securing Declaration shall be valid until 27th February 2026. Electronic Bidding *will not* be permitted. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8 (d) **12:20pm on 20th November 2025**.
 7. There */shall not* be a pre – proposal meeting.
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8. Consultants should note the following
 - a. Documents may be inspected at:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13
 - b. Documents will be issued from:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13
 - c. Proposals must be delivered to:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.12
 - d. Address of proposal opening:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.10
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9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid/proposal notice	30 th October 2025
b. Pre-proposal meeting/Site visit	N/A
c. Proposal closing date	20 th November 2025
d. Evaluation of technical proposals	18 th December 2025
e. Proposal opening date for the financial proposal	23 rd December 2025
f. Evaluation of financial proposals	30 th December 2025
g. Display and communication of best evaluated bidder/consultant notice	9 th January 2026
h. Contract Signature	28 th February 2026

Signature:
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Name:
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Position of Authorised Official:
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