



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

PROCUREMENT REFERENCE NUMBER	SUBJECT OF PROCUREMENT
MOFPED/REAP 11/CONS/25-26/00063	INDIVIDUAL CONSULTANCY TO DEVELOP GUIDELINES AND FRAMEWORKS FOR COMMUNITY ENGAGEMENTS AND COMPLAINT REDRESS MECHANISMS DURING PROJECT IMPLEMENTATION

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procuring of individual consultancy to develop guidelines and frameworks for community engagements and complaint redress mechanisms during project implementation.
2. The Entity invites sealed bids from eligible firms for the provision of the above services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders/consultants.
4. Interested eligible bidders/consultants may obtain further information and inspect the proposal documents at the address

given below at 8 (a) from 0800 – 1700hrs (Kampala Time) during working days.

5. The bidding document may be purchased by interested bidders/consultants from the address at 8(a) upon payment of a non-refundable fee UGX100,000(Uganda Shillings One Hundred Thousand only). Interested Bidders may make payment to the URA collection account at commercial banks, quoting the Procurement Reference Number above. The bank advice and the application shall be presented for issue of the Bidding Document, to the address d below at 8(a).

6. Proposals must be delivered to the address below at 8 (b) at or before 1100hrs (Kampala Time) on 19th March 2026. A Proposal Securing Declaration shall be valid until 10th August 2026. Electronic Bidding will not be permitted. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8 (c) at 11:20am on 19th March 2026.

7. There will be no pre – proposal meeting

8. Bidders/consultants should note the following

(a) Documents may be inspected and issued at:

**The Resource Enhancement and
Accountability Programme
(REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.13
KAMPALA**

(b) Proposals must be delivered to:

**The Resource Enhancement and
Accountability Programme
(REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.12**

(c) Address for proposal opening:

**The Resource Enhancement and
Accountability Programme
(REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.10**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish Bid/Proposal Notice	26/02/2026
b. Pre-Proposal Meeting	N/A
c. Proposal Closing/Opening Date	19/03/26
d. Evaluation of Technical proposals	21/04/2026
e. Proposal Opening Date for Financial	24/04/2026
f. Evaluation of Financial Proposals	30/04/2026
g. Display and communication of best Evaluated Bidder Notice (Start)	4/05/2026
h. Contract Signature	11/06/2026

UNDER SECRETARY/ACCOUNTING OFFICER

