



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC  
DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY  
PROGRAMME (REAP)**

**ADDENDUM NO. 1 TO THE BIDDING DOCUMENT  
FOR**

**DESIGN, DEVELOP, DEPLOY, ROLLOUT AND MAINTAIN A NATIONAL LONG-  
TERM SAVINGS SCHEME (NLSS) ADMINISTRATION SYSTEM FOR UGANDA  
RETIREMENT BENEFITS REGULATORY AUTHORITY (URBRA)**

**REF: MOFPED/REAP/SUPLS/25-26/00018**

This addendum No. 1 amends the Bidding Document as follows;

S/n	Page No. / Reference	Requirement in the Bidding Document	Amendment
1.	Page 41 ITB 14.4(a) in Section II. Bid Data Sheet	<p>For foreign goods priced on a CIP <b>Kampala</b> basis:</p> <p>(i) The contract of carriage shall include the cost of unloading the goods at destination, as well as payment by the Supplier of the cost of custom formalities, duties, taxes or other charges payable on the foreign Goods for their transit through any country other than the Purchaser's country.</p> <p>(ii) The named place of destination shall be the <i>Uganda Retirement Benefits Regulatory Authority, Plot 1 Clement Hill Road (3<sup>rd</sup> – 6<sup>th</sup> Floor).</i></p> <p><b>Note:</b> If there are minor differences in inland transport and insurance costs to different project sites, these costs must be averaged</p>	<p><i>All goods and services shall be priced on a <b>DDP Kampala</b> basis:</i></p> <p>(i) <i>The contract of carriage shall cost, duties, taxes or other charges payable on the Goods and/or Services for their delivery to the Project Site.</i></p> <p>(ii) <i>The named place of destination shall be the <b>Uganda Retirement Benefits Regulatory Authority, Plot 1 Clement Hill Road (3<sup>rd</sup> – 6<sup>th</sup> Floor).</b></i></p> <p><b>The Contract shall be a Lump sum Contract inclusive of all Costs and Taxes.</b></p> <p><b>The Supplier shall be liable for all Taxes.</b></p>

S/n	Page No. / Reference	Requirement in the Bidding Document	Amendment
		out in arriving at unique product prices.	
2.	Page 18 ITB Sub Clause 14.5 Section I. Instructions to Bidders	The price of Services shall be quoted in total for each service (where appropriate, broken down into unit prices), separated into their local and foreign currency components. Prices must include all taxes, duties, levies and fees whatsoever, <b>except only VAT or other indirect taxes, or stamp duties, that may be assessed and/or apply in the Purchaser's country</b> on/to the price of the Services invoiced to the Purchaser, if the Contract is awarded. Unless otherwise specified in the BDS, the prices must include all costs incidental to the performance of the Services, as incurred by the Supplier, such as travel, subsistence, office support, communications, translation, printing of materials, etc. Costs incidental to the delivery of the Services but incurred by the Purchaser or its staff, or by third parties, must be included in the price only to the extent such obligations are made explicit in these Bidding Documents (as, e.g., a requirement for the Bidder to include the travel and subsistence costs of trainees).	The price of Goods and/or Services shall be quoted in total for each service (where appropriate, broken down into unit prices). Prices must include all taxes, duties, levies and fees whatsoever. <b>The prices must include all costs incidental to the performance of the Services</b> , as incurred by the Supplier, such as travel, subsistence, office support, communications, translation, printing of materials, etc. Costs incidental to the delivery of the Services but incurred by the Purchaser or its staff, or by third parties, <b>must</b> be included in the price only to the extent such obligations are made explicit in these Bidding Documents (as, e.g., a requirement for the Bidder to include the travel and subsistence costs of trainees).
3.	Page 42 ITB 21.1 Section II. Bid Data Sheet	Deadline for bid submission is: <b>Date:</b> 17 <sup>th</sup> March 2026. <b>Time:</b> 1100hrs (Kampala Time)	Deadline for bid submission is: <b>Date:</b> 31 <sup>st</sup> March 2026. <b>Time:</b> 1100hrs (Kampala Time)
4.	Page 42 ITB 24.1 Section II. Bid Data Sheet	The bid opening shall take place on: <b>Date:</b> 17 <sup>th</sup> March 2026. <b>Time:</b> 1130hrs (Kampala Time)	The bid opening shall take place on: <b>Date:</b> 31 <sup>st</sup> March 2026. <b>Time:</b> 1130hrs (Kampala Time)

All other statements, requirements and conditions remain unchanged.

UNDER SECRETARY/ACCOUNTING OFFICER