



REPUBLIC OF UGANDA

**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

FOR

**CONSULTANCY SERVICES TO UNDERTAKE QUALITY
ASSURANCE OF THE INTEGRATED HUMAN CAPITAL
MANAGEMENT (HCM) SYSTEM PROJECT**

REF: MOFPED/REAP/CONS/21-22/00001

1. The Government of Uganda has allocated funds to be utilised for the acquisition of consultancy to undertake a quality assurance of the Integrated Human Capital Management (HCM) System project.
2. The Ministry of Finance, Planning and Economic Development – Resource Enhancement and Accountability Programme (REAP) hereby invites sealed proposals from eligible consultancy firms to provide the aforementioned services.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procurement method and is open to eligible consultancy firms.
4. Interested consultancy firms may obtain further information and inspect the proposal documents at the address given below at 8 from 0800 – 1700hrs (Kampala Time) on working days.
5. The Request for proposals document may be acquired by interested consultancy firms on submission of a written application to the address below at 8.

6. Proposals must be delivered to the address below at 8, at or before **1100hrs** (Kampala Time) on **28 September 2021**. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend the virtual meeting on **28 September 2021**.
7. There shall not be a pre – proposal meeting.
8. Address for obtaining more information, inspecting the Request for Proposals document, and submission of proposals:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.12
Email: reap@finance.go.ug

Interested consultancy firms are encouraged to utilise the **email address** for inspection, obtaining further information, and acquisition of the Request for proposals document.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	24 August 2021
b. Bid closing	28 September 2021
c. Evaluation process (End)	9 November 2021
d. Display and communication of best evaluated bidder notice	30 November 2021
e. Contract signature date	3 January 2022

COORDINATOR