



REPUBLIC OF UGANDA

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)

BID NOTICE

**PROCUREMENT OF CONSULTANCY FIRM TO EXAMINE THE LEGAL FRAMEWORK FOR PROCUREMENT AND DISPOSAL, PROPOSE AMENDMENTS FOR THE REVIEW OF THE LOCAL GOVERNMENTS (PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS) REGULATIONS AND REVIEW THE PROCUREMENT AND DISPOSAL FUNCTION IN LOCAL GOVERNMENTS.
REF: MOFPED/REAP/CONS/19-20/00008**

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed proposals from eligible consultancy firms for the provision of the above requirements
3. Bidding will be conducted in accordance with the method of shortlisting of consultants following publication of Request for Proposals method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to eligible consultancy firms.
4. Interested eligible consultancy firms may obtain further information and inspect the Request for Proposal documents at the address given below at 7(a) from 8:00am to 5:00pm only during working hours.
5. A complete set of Request for Proposal documents in English may be purchased by interested consultancy firms on submission of a written application to the address in 8(a) below and upon payment of a non-refundable fee of **UGX 50,000** (Uganda Shillings Fifty Thousand only) or its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of the documents. The method of payment will be by cash/EFT.
6. Proposals must be delivered to the address below at 7(b) at or before: **1500Hrs Local time on 25 October 2019**

Late proposals shall be rejected. Proposals shall be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **1515 Hrs Local Time**

7. (a) Documents may be inspected and issued at:

**Ministry of Finance, Planning and Economic
Development
Plot 2/12 Apollo Kaggwa Road
Finance Building, 3rd Floor, Office 3.7**

(b) Bids must be delivered to:

**Ministry of Finance, Planning and Economic
Development
Plot 2/12 Apollo Kaggwa Road
Finance Building, 3rd Floor, Office 3.4**

(c) Address for bid opening:

**Ministry of Finance, Planning and Economic
Development
Plot 2/12 Apollo Kaggwa Road
Finance Building, 1st Floor, committee room 2**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	1 October 2019
b. Pre-proposal meeting	N/A
c. Bid closing/opening date	25 October 2019
d. Evaluation process (End)	15 November 2019
e. Display and communication of best evaluated bidder notice (Start)	22 November 2019
f. Contract signature	20 December 2019

COORDINATOR