



REPUBLIC OF UGANDA

MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)

BID NOTICE

PROCUREMENT OF AN INDIVIDUAL CONSULTANT TO DEVELOP A TRAINING PROGRAMME FOR THE LOCAL GOVERNMENT PUBLIC ACCOUNTS COMMITTEES (LGPACS) AND REGIONAL AUDIT COMMITTEES WITH GUIDELINES ON HOW TO IMPLEMENT THE PROGRAMME REF: MOFPED/REAP/CONS/20-21/00011

PROCUREMENT OF A CONSULTANCY FIRM TO DEVELOP AND ROLLOUT A COMPUTERISED ACCOUNTING AND REPORTING TOOL FOR THE LOWER LOCAL GOVERNMENTS AND SERVICE UNITS PROCUREMENT OF REF: MOFPED/REAP/CONS/20-21/00012

**PROCUREMENT OF CONSULTANCY FIRM TO UNDERTAKE A PUBLIC EXPENDITURE TRACKING SURVEY AND PUBLIC EXPENDITURE REVIEW FOR KEY SERVICE DELIVERY SECTORS IN LOCAL GOVERNMENTS (ROADS INFRASTRUCTURE, WATER, EDUCATION, HEALTH, AND AGRICULTURE)
REF: MOFPED/REAP/CON/20-21/00014**

**PROCUREMENT OF AN INDIVIDUAL CONSULTANT TO DEVELOP A RISK IDENTIFICATION MANUAL FOR LOCAL GOVERNMENTS
REF MOFPED/REAP/CONS/20-21/00015**

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed proposals from eligible consultancy firms for the provision of the above requirements
3. Bidding will be conducted in accordance with the Request for Proposals method and is open to eligible individual consultants /consultancy firms.
4. Interested eligible individual consultants /consultancy firms may obtain further information and inspect the Request for Proposal documents at the address given below at 7(a) from 8:00am to 5:00pm only during working hours.
5. A complete set of Request for Proposal documents in English may be purchased by interested consultancy firms on submission of a written application to the address in 8(a) below and upon payment of a non-refundable fee of **UGX 50,000** (Uganda Shillings Fifty Thousand only) or

its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of the documents. The method of payment will be by cash/EFT.

6. Bids must be delivered to the address below at 7(b) at or before: **1500Hrs Local time on dates indicated in the table 1 below**

Table 1

<i>No.</i>	<i>Procurement Reference Number</i>	<i>Subject matter of Procurement</i>	<i>Closing date</i>
1.	MoFPED/REAP/CONS/20-21/00011	Procurement of an individual consultant to develop a training programme for the Local Government Public Accounts Committees (LGPACS) and Regional Audit Committees with Guidelines on how to implement the programme	25 September 2020
2.	MoFPED/REAP/CONS/20-21/00012	Procurement of a consultancy firm to develop and rollout a computerised accounting and reporting tool for the Lower Local Governments and Service Units	2 October 2020
3.	MOFPED/REAP/CON/20-21/00014	Procurement of consultancy firm to undertake a public expenditure tracking survey and public expenditure review for key service delivery sectors in Local Governments (Roads Infrastructure, Water, Education, Health, and Agriculture)	2 October 2020
4.	MoFPED/REAP/CONS/20-21/00015	Procurement of an individual consultant to develop a risk identification manual for Local Governments	25 September 2020

Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **1515 Hrs Local Time**

7. (a) Documents may be inspected and issued at:

**The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13**

(b) Bids must be delivered to:

**The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.12**

(c) Address for bid opening:

The Resource Enhancement and Accountability Programme (REAP)

Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Board room 9.10

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	10 September 2020
b. Pre-proposal meeting	N/A
c. Bid closing/opening date	Indicated in table 1
d. Evaluation process (End)	31 October 2020
e. Display and communication of best evaluated bidder notice (Start)	2 November 2020
f. Contract signature	15 November 2020

COORDINATOR